



SIMMONS' STABLE PRESERVATION FUND, Inc.
RENTAL AGREEMENT
P.O. Box 843 Mexico, MO 65265



Name: _____

Address: _____ Email: _____

Contact Person: _____ Phone: _____

Type of Activity: _____ Date(s) needed: _____

Estimated number of people: _____


Rental Rates & Fees (check one)

- ___ Hourly rental (2hr limit): \$50. Anything over 2hrs will require day rental.
- ___ Day event rental: \$200 + \$300 refundable deposit
- ___ Wedding ceremony only: \$400 + \$300 refundable deposit (*weekend availability*)
- ___ Wedding and reception/large group event: \$600 + \$300 refundable deposit (*weekend availability*)
- ___ Civic, non-profit, community meetings, or private memorials must contact SSPF directly to inquire


ADDITIONAL OPTION:

- ___ Clean-up fee request: \$300

The applicant hereby agrees to save, secure and keep harmless Simmons' Stable Preservation Fund, Inc. against claims of action, liability, judgments, costs and expenses, including attorney fees, and in all things strictly comply with the conditions of this agreement. I certify that I shall accept responsibility on behalf of my group for any damage or theft sustained to the Simmons' Stable buildings and/or property because of the occupancy of said premises by our group.


Please initial after reading: _____ 

Alcohol beverages may be served with advance approval only. No alcoholic beverages are to be sold at the event. Minors are not allowed to consume any alcoholic beverages. Proper identification is required to confirm proof of legal age for the consumption of alcoholic beverages.


Please initial after reading: _____ 

Simmons' Stable Preservation Fund, Inc. has the right to change, adjust or delete any rules and regulations found in this contract. Simmons' Stable Preservation Fund, Inc. also reserves the right to close down any event that poses a threat to the safety of the participants or the facility or violates any of the conditions stated.

Smoking on the grounds of the Simmons' Stable Preservation, Inc. property is prohibited. Smoking will only be allowed outside of the fence and will be strictly enforced. Fireworks are not allowed.


Please initial after reading: _____ 

Due to safety concerns, no one is allowed in the loft of the stable.

Please initial after reading: _____ 


Terms and Conditions of the Agreement

1. To insure your date to be saved an agreement must be signed and the deposit received as soon as possible. We accept payment by check or cash. The deposit is refundable. Rental fee is due 45 days prior to scheduled event.
2. Rental is from midnight to midnight the day of the event unless individual arrangements have been made.
3. All events will conclude by 11:00 p.m. to comply with the city noise ordinance.
4. Key may be picked up during business hours Tuesday thru Friday, 10:00 a.m. to 5:00 p.m. or Saturday 10:00 a.m. to 3:00 p.m., except holidays, at Jim Stubblefield Furniture or arrangements may be made to procure a key from Bobette Balser Wilson, 573-473-5930, or Mary White Littrell 573-581-4893 or 573-473-2521. Key deposit is \$25 and is refundable when key is returned.
5. If you cancel more than 30 days before your event, you will get a full refund. If you cancel more than 14 days, but less than 30 days, you will forfeit the deposit (\$300). If you cancel less than 14 days from the event you will forfeit the rental fee. The deposit will be refunded.
6. Deposit will be returned within two weeks of use provided the facilities have been properly cleaned and nothing is damaged or missing and the key is returned.
7. You will be billed for any damages not covered by the \$300 deposit.
8. Applicants must be a minimum of 21 years of age to reserve this facility.
9. Agreements may be revoked if the intended facility use is misrepresented.

Please initial after reading: _____ 


Responsibility

1. You are responsible for all accidents or injuries to any person(s) or property resulting from the use of the facilities.
2. Police assistance will be called if needed to prevent abuse of privilege and to enforce facility rules and regulations. Simmons' Stable Preservation Fund, Inc. may close down any activity that poses a threat to the safety of the participants or the facility.

Please initial after reading _____ 

Rental Conditions

1. You may decorate the facility any time on the day of your event. Decorations must be flame retardant to protect the building. Use of glue, nails, staples or adhesive tape is forbidden. Only painter's tape may be used to hang decorations.
2. You may NOT use any type of glitter or confetti. Your deposit will be retained if evidence is noticeable after the event.
3. No vehicles/trailers of any kind may be driven inside the stable.
4. If straw or hay bales are to be used for seating, loose straw and hay must be swept up and bagged. Leaf blowers are not allowed to blow hay or straw out of the building.
5. Tables and chairs may not be removed from the building without prior approval.
6. No illegal gambling is allowed on the premises.
7. No candles, open flames or fireworks are allowed.
8. Smoking is prohibited on the grounds, inside and outside the building. Smoking is only allowed outside the fence.
9. Agreements cannot be transferred, assigned, or sublet.
10. Parking is available on the street. On site parking will be allowed at our discretion.
11. Young children must be under the direct supervision/control of an adult 18 years of age or older.
12. Simmons' Stable Preservation Fund, Inc. reserves the right to change, adjust or delete any rules and regulations where health and safety of the patrons is affected, before, during or after the event.

Please initial after reading _____ 

After the event, you are responsible for:

1. Removal of all decorations and other items brought in.
2. Cleaning the facility including outside areas. (sweep & vacuum floor, mop spills, remove bathroom trash, pick up and bag trash inside and outside building, fold up chairs/tables and put away) Please leave it like you found it.
3. Place trash in dumpster provided on the property. Trash bags will be provided.
4. Turn off all lights.
5. Lock stable door.
6. Lock water spigot.
7. Chain front gate.

Please initial after reading _____



Thank you for renting this historic property and we hope your event will be a memorable one. Your cooperation and assistance to preserve this property is greatly appreciated. Please return this contract to the mailing address listed on the front page of the contract or hand deliver to Jim Stubblefield Furniture, 104 S. Jefferson St., Mexico.

Rental Group Signature: _____ Date _____

Received By: _____ Date _____

Deposit received and date: _____

Rental fee received and date: _____

Key deposit received and date: _____

Date deposit refunded and amount: _____

Date key deposit refunded: _____

Deposit returned to:

Name _____

Address _____

You may also contact SSPF by emailing: Mary: grl@ktis.net -or- Bobette: wilsonfeedlot@hughes.net



**Current prices in effect from
Jan 26, 2019**